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SUBJECT: AGENDA FORMAT

Unless otherwise determined by a majority vote of the Board of Education, all Board meetings – regular meetings, planning sessions, and special meetings – shall begin at 6:30 PM, and adjourn no later than 11:00PM. Meetings shall adhere to the formats outlined, herein.

Regular Meetings

6:30 PM Executive Session (if necessary)

Call to Order

Recommended Motion: “Move to executive session for the purpose of (purpose will be stated here)”

7:30 PM

- I. Reconvene to Public Session
 - Pledge of Allegiance
 - Moment of Silence

- II. Reports
 - A. Student Presentation
 - 1. Art Display
 - B. Recognitions
 - C. Superintendent
 - 1. Comments and Reports
 - 2. Follow-Up to Prior Public-be Heard Questions
 - 3. Follow-Up to Board Questions
 - D. Board of Education
 - 1. Comments and Reports
 - 2. Correspondence
 - 3. Student Liaisons

- III. Public Be Heard

- IV. Consent Agenda
 - Approval of Minutes

- V. Action Items: New Business
Action Items: Old Business (If necessary)



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- VI. Ad Hoc (items for discussion only, no formal action)
- VII. Upcoming Dates
- VIII. Motion to Adjourn

Planning Sessions

6:30 PM Executive Session (if necessary)

Call to Order

Recommended Motion: “Move to executive session for the purpose of (purpose will be stated here)”

7:30 PM

- I. Reconvene to Public Session
 - A. Pledge of Allegiance
 - B. Moment of Silence
- II. Reports
 - A. Student Presentation
 - B. Recognition
 - C. Discussion Items
- III. Ad Hoc
- IV. Motion to Adjourn

Special Meetings

6:30 PM

Call to Order

Executive Session (if necessary)

Recommended Motion: “Move to executive session for the purpose of (purpose will be stated here)”

7:30 PM



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SUBJECT: AGENDA FORMAT (Cont'd)

- I. Reconvene to Public Session
 - A. Pledge of Allegiance
 - B. Moment of Silence
- II. Reports
- III. Consent Agenda
- IV. Action Items: New Business (as appropriate)
- V. Ad Hoc
- VI. Motion to Adjourn

Adopted: March 10, 2003

Revised: October 11, 1995

Revised: September 9, 2009

Re-adopted: November 9, 2011

Revised: September 13, 2017

Re-adopted: July 5, 2022